

**NOTE TO COORDINATOR:**

- Copy on yellow-tinted paper



How to Organize A Group to Care for Someone Who Is Seriously Ill

# TELEPHONE TREE

**ATTENTION GROUP MEMBERS:**

- Each person is responsible for getting information down the TREE.
- If you have information to pass along, contact the person in POSITION A. Then call the person under you.
- If you cannot reach person directly under you, call the next person on the TREE. Go back later and call the person you missed.
- If you must leave a message on an answering machine, also call the next person on TREE.

**PERSON WHO IS ILL**

Date: \_\_\_\_\_

Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(POSITION A)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

**IMPORTANT!**

Carry this TREE with you at all times.

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_

(NAME)  
Tel: \_\_\_\_\_  
Cell: \_\_\_\_\_